

Corn Maze and Pumpkin Patch (CMPP) Job Descriptions

All Positions will be trained.

Set-up and Break-down Crew (FT) 4-8 ppl: CMPP is a pop-up event. You will be assisting the Event Coordinators in building and putting away the infrastructure for the event. You must be able to tie secure knots that will not slip, have pride in your work so that the final product, be it a fence, tent, or other project, is straight, level and taut. You must be able to follow instruction and if there is a miscommunication or your final product is not found satisfactory be prepared to take down and re-do your task. You must be able to work as a team and create a rhythm in your building projects. You must be able to stand, squat, bend, and lift up to 50 lbs. regularly, manually pound in t-post, maneuver large and heavy objects (with at least one partner), and walk many miles a day. Training will be provided for all tasks. This is a 3 Month full-time Job. We start set-up in September to be picture perfect by Opening Day and start break-down November 1st. During October you will be assigned to one of the positions below to keep you full-time. Your preference will be taken into account.

Sanitation and Curtesy Clerk (PT) 2 ppl: Weekends only. You will be responsible for the general cleanliness and sanitation for the Event and you must be knowledgeable of the event itself because you will be seen and accessible to the public and they will ask you every question imaginable. Basic Sanitation duties will be checking port-a-potties and restocking/cleaning as needed, keeping the picnic tables clear of debris and wiped clean and sanitized, picking up trash from the event Grounds, doing routine trash and recycle pick-ups, and making sure the trash cans and recycle bins are clean. You will be trained in proper protocol for missing children and dealing with irate patrons. Thankfully, CMPP is a really fun event and we very rarely encounter unhappy customers. **You must have valid drivers license and be comfortable maneuvering an ATV and trailer in a crowd.**

Hay Ride Tractor Drivers (PT/FT)1-2 ppl: MUST BE AT LEAST 18 YEARS OLD AND HOLD A VALID DRIVERS LISENCE. This is for our School Tours Monday- Friday, School Tours Start as early as 8 am and go till 2 pm. You MUST like working with Children, be accommodating to people with disabilities, as well as be able to pleasantly keep everyone following the rules. You will be operating a tractor with a 16ft trailer on a pre-set path taking tours to the pumpkin patch where participants get to pick out a pumpkin. You will also be equipped with a Walkie-Talkie to keep you connected to the Event Coordinator on Duty. You will need to be knowledgeable about all that goes on at CMPP, you will be asked many questions about the Event.

Wheel Barrow Tractor Drivers (PT, weekends only) 1 person: MUST BE AT LEAST 18 YEARS OLD AND HOLD A VALID DRIVERS LISENCE. You will be operating a small tractor with a 16ft trailer through dense crowds and possibly uneven terrain. You will be driving through the parking lot and the fields, staying on roadways to maintain the integrity of the crops in search of wheel barrows. You will have an Assistant to help load and unload the trailer. Wheel barrows weigh around 56lbs and involves lifting, squatting, and lots of walking. However, your main focus is navigating the crowds safely and will mostly end up helping unload rather than loading.

Wheel Barrow Pick-Up Assistant (PT, weekends only) 1 person: You will ride in a trailer being pulled by a small tractor in search of wheel barrows. You are responsible for efficiently and safely stacking wheel barrows on the trailer. Wheel barrows weigh around 56lbs and involves lifting, squatting, and lots

of walking. You are also a second pair of eyes and ears for the tractor driver, always on the lookout for the safety of the crowd.

Lead Parking Attendant (PT, weekends only) 1 person: You are in charge of organizing the parking attendants and making sure they get their breaks. You will also be in charge of equipment and vests for parking attendants. Very often our Parking Attendants are young volunteers with a non-profit organization and they come with chaperones and you will be working together to make sure parking runs smoothly and that cars are being parked efficiently. You are always the first and last contact with patrons, so you must have a personable disposition. You are also in charge of directing traffic. i.e. Customers who are there only to pick up produce at the Farm Stand are allowed to park next to the Farm Stand and not in Event Parking. You will be standing all day in all types of weather and temperatures; a tent is provided for shelter and breaks for your parking attendants who do not have any shelter. You will be given a walkie-talkie to stay in communication with the Event Coordinator as well as your attendants on a separate channel.

Parking Attendants (PT, weekends only) up to 8 ppl: You are in charge of directing traffic safely and efficiently all the way to their parking space. Parking is tight, it is important to fit as many cars in as possible. You will be in communication via walkie-talkies with the Lead Parking Attendant who will organize you, make sure you get breaks, and keep you apprised of any odd situations that arise. After clocking in, you will be responsible to check in with the Lead parking attendant to receive your assignment, equipment and safety gear. You will be standing and possibly walking for long periods in all types of weather and temperatures.

Ticket Booth Cashier (PT, Weekends only) 2-4 ppl: You must be comfortable handling money, working a POS (Point-of-Sale) System, explaining ticket prices and activities, and counting tickets accurately. This is a fast pace position that requires a pleasant disposition and not being overwhelmed by the crowd. Lines can get long and people can get grumpy. It is important to greet every patron with a smile and give them your full attention. Every patron deserves to fully understand the activities and what they cost without feeling rushed. It is your responsibility to ensure that you hand the patron the correct number of tickets and count back the correct amount of change. You will be working in a locked, for security, Ticket Booth without AC or Heating, although we do bring in a heater on really cold days/nights if necessary and windows are always open allowing the breeze to cool the space. You will be provided a chair, but are welcome to stand.

Pumpkin Scale Operator (PT, Weekends only) 1-2 ppl: You are in charge of identifying and sorting by-weight items and by-each items that come in the wheel barrow. You must learn about the different varieties and their names, also specialty uses for different types of gourds. Then you must correctly calculate the weight of the pumpkins and write down the correct number and weights of each item that you give to the patron to take to the cashier. You are in charge of the line running smoothly and efficiently, after you weight the wheel barrows you direct them to the cashier to check them out. You are in constant communication with the cashier behind you, because even though it is the pumpkin line patrons will pick up other items that are for sale in the Farm Stand and purchase them there. It is your responsibility to make sure the cashier is aware of any odd items. When the line is very long and there are two Pumpkin Scale Operators on duty, it is your job for one of the operators to walk the line and organize the patrons. i.e. the patron only picked up by-each items, they can move to the cashier line, because they don't need anything weighed. You will be dealing with patrons all day long and this line

can get long, and the patrons can get grumpy, it is your job to meet every patron with a smile and a warm attitude. Every patron deserves you undivided time and attention when it becomes their turn, this is part of what makes Fort Vannoy Farms Corn Maze and Pumpkin Patch an annual tradition for the families of Southern Oregon. You will be under a tent the majority of the day but be prepared for all types of weather and temperatures.

Pumpkin Line Cashier (PT Weekends only) 1-2 ppl: You must be comfortable handling money and counting back correct change. You will be working with a POS (Point of Sale) System, so you must take care in correctly inputting items. You will need to have knowledge about the products and what crafts they are good for. You will have a walkie talkie to keep you in contact with the Event Coordinator to make drops and get breaks for you and the Pumpkin Scale Operators. You will be dealing with patrons all day long and this line can get long, and the patrons can get grumpy, it is your job to meet every patron with a smile and a warm attitude. Every patron deserves you undivided time and attention when it becomes their turn, this is part of what makes Fort Vannoy Farms Corn Maze and Pumpkin Patch an annual tradition for the families of Southern Oregon. You will be under a tent the majority of the day but be prepared for all types of weather and temperatures.

Farm-Stand Cashier (PT/FT Weekdays and Weekends) 2-3 ppl: You must be comfortable handling money and counting back correct change. You will be working with a POS (Point of Sale) System, so you must take care in correctly inputting items. You will need to have knowledge about the products and what crafts they are good for. You will need to have a full understanding of ticket prices and activities because the Farm Stand is the Back-up to the ticket booth and you must count out the correct number of tickets bought. During the week it is the ticket booth. You will have a walkie talkie to keep you in contact with the Event Coordinator to make drops and get breaks, you will also be working with the pumpkin line and receiving their overflow. You will be dealing with patrons all day long and this line can get long, and the patrons can get grumpy, it is your job to meet every patron with a smile and a warm attitude. Every patron deserves you undivided time and attention when it becomes their turn, this is part of what makes Fort Vannoy Farms Corn Maze and Pumpkin Patch an annual tradition for the families of Southern Oregon. You will be under a tent the majority of the day but be prepared for all types of weather and temperatures.

Cow Train Driver (PT/FT weekdays and weekends): MUST BE AT LEAST 18 YEARS OLD AND HOLD A VALID DRIVERS LISENCE. You will be driving an ATV pulling ten 6' single axle trailers (Barrels dressed as Cows, aka "The Girls") behind you filled with children and adults. It is your responsibilities to do routine safety checks on The Girls, maintain a safe speed, and ensure that you keep a safe distance when performing donuts and figure eights. Once the course has been decided, you must do the same course every single time. You have the final say on safety and it is your job to make sure that all the safety rules and procedures are being followed. On weekends you will have two helpers to load and be a spotter for crying, unhappy children, and safety. You will be given a walkie-talkie to stay in communication with the Event Coordinator. During the weekdays you will not have any assistance. You will be given a walkie-talkie to stay in communication with the Event Coordinator.

Cow Train Loader and Spotter: You are in charge of efficiently getting people seated and buckled and then unloaded. You are a rule enforcer, every rule we have is for a safety reason. You are also to use your best judgment on whether it is safe for a patron to ride. I.e. NOT recommended for pregnant woman, it is a VERY bumpy ride. You give everyone their best experience and this means taking photos

for anyone who desires one, or allowing family members in to take a photo, while loading. Then you and your partner will take turns in Spotting for the driver. You need to be twisted around and buckled in your seat 100% of the ride to ensure the youngest children don't end up crying, that children are staying seated and keeping their hands to themselves.

Cannon Operator (PT, weekdays and weekends) 2-3 ppl: You are in charge of operating the Pumpkin Chunker and/or the Cannon Blaster. You are to keep safety as your main focus following the trained procedure every time, but must be able to make it a fun experience for every patron. You are the ultimate hype guy. Every patron deserves to be greeted with a smile and given your full attention while you are communicating with them. You will be given a walkie-talkie to stay in communication with the Event Coordinator. You will be outside in all types of weather and temperatures, please be prepared.

Corn Maze Monitor (PT/FT Weekdays, Weekends) 1-8 ppl: If you are placed at the entrance of the maze you are responsible for verbally telling our patrons the rules of the corn maze, orientating them on the map, and about the scavenger hunt. If you are placed inside the maze you are there to ensure that patrons maintain respectful behavior of the maze, scavenger hunt, and other patrons. As well as help people who are desperately lost. At the end of the day the entire team will do a sweep of the maze to make sure everyone is out safely. You will also be trained on how to handle lost/separated children. You will be given a walkie talkie to stay in communication with the Event Coordinator and your fellow Corn Maze Monitors. You will require a full understanding of all the events and activities that happen at the Corn Maze and Pumpkin Patch. Every patron deserves to be greeted with a smile and greeting and your undivided attention while you are communicating with them. You will be out side in all types of weather and temperatures, please be prepared.

Activities Assistant (PT, weekends only) 3-4 ppl: You are responsible for maintaining order in the line and collecting tickets. You will be working directly with who ever is in charge of the activity whether it is the Monster Truck, Camel Rides, or the Petting Zoo. Your job is to help them do their job safely and efficiently. They will tell you what that is. Always be prepared to be asked to do other tasks as well. If there isn't a long enough line to require and assistant you may be asked to go and help collect trash, wheel barrows, or whatever other task needs to be done at that time. Every patron deserves to be greeted with a smile and give your undivided attention while communicating with them. You will require full knowledge of the events and its activities. You will be outside in all types of weather and temperatures, please be prepared.

Haunted Maze Crowd Monitors (PT, weekends only) 3-5 ppl: You are responsible for making sure patrons stay in designated areas, keep patrons safe (we do have open fires), and protect crops from damage. You will be working with the Event Coordinator who is in contact with hired Security Guards to help maintain order. You will also be asked to help organize parking, occasionally. You will be given a walkie talkie. You will need to have a full knowledge of the event and its activities. Every patron deserves to be greeted with a smile and given your full attention while communicating with them. You will be outside in all types of weather and very cold temperatures, be prepared.